

500 PODIUM ASSEMBLY GUIDE



CARRY OR WHEEL UNIT TO SITE



**OPEN UNIT UNTIL BACK
FRAME LOCKS IN PLACE**



LOWER PLATFORM



LOWER STEP INTO PLACE



UNIT IS READY FOR USE



**MOVE INTO PLACE AND LOCK
ALL CASTORS**



**RELEASE GATE, SWING ROUND
AND LOCK BEHIND YOU ON
THE VERTICAL BEFORE USE.**



**DO NOT OVERREACH WHEN USING
UNIT, SEE OVERLEAF FOR SAFETY NOTES**

ADDITIONAL USER NOTES

- 1) TO MOVE UNIT UNLOCK GATE AND DISMOUNT, UNLOCK CASTORS AND RE-LOCATE
- 2) SAFE WORKING LOAD ON WORK PLATFORM 150Kg OR (ONE MAN PLUS HAND TOOLS).
- 3) DO NOT OVERREACH WHEN WORKING ON PLATFORM. AND LIMIT HORIZONTAL FORCE TO 10KG (22LB). WORK ONLY AT A COMFORTABLE ARMS LENGTH.
- 4) DO NOT, UNDER ANY CIRCUMSTANCES, MOVE UNIT WITH ANYONE ON IT.
- 5) NEVER PUT ANYTHING ON THE PLATFORMS TO GAIN EXTRA HEIGHT, STAND ON THE WORK PLATFORM ONLY.
- 6) IF IN DOUBT ABOUT ANY APPLICATION DO NOT GUESS CONSULT YOUR SUPPLIER.
- 7) SEE BELOW FOR SAFETY CHECKLIST

500 PODIUM SAFETY CHECKLIST

TO BE CARRIED OUT AT LEAST ONCE A WEEK

CHECKLIST DESCRIPTION	DATE	CHECKED BY
CHECK CASTORS ARE FIRMLY FIXED AND LOCKING MECHANISMS ARE FUNCTIONING CORRECTLY, IF NOT, ADJUST TO SUIT.		
CHECK STEP HOOK MECHANISMS ARE LOCKING CORRECTLY		
DECKING SHOULD BE CHECKED FOR DAMAGE AND FREE OF ANY MATERIAL LIKELY TO CAUSE SLIPPING ie OIL etc.		
CHECK PIVOT BOLTS ARE SECURE AND ALLOW FREE MOVEMENT		
TEST CENTRE LOCKING MECHANISMS ARE FUNCTIONING CORRECTLY		
TEST GATE FOR MOVEMENT AND LOCKING ON VERTICAL ABOVE PIN		
CHECK ALL WELDS FOR CRACKS AND TUBE DAMAGE		
CHECK ALL LABELS ARE FIXED AND READABLE.		
CHECK THAT ERECTED STEPS ARE USED ON A LEVEL SURFACE.		

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